

Fall 2010 Sport Club Checklist

| <u>Day/Date</u> | <u>Time</u> | <u>Item</u> | <u>Points</u> | <u>Location</u> | <u>Check</u> | <u>Date Submitted</u> |
|-----------------|-------------|---|---------------|-------------------|--------------------------|-----------------------|
| Tue, 8/24 | 4:30 | First Sport Club Program Meeting | 10 | RSP TB | <input type="checkbox"/> | _____ |
| Thu, 8/26 | 4:30 | Sport Club Program Applications Due | N/A | 1035 Tully | <input type="checkbox"/> | _____ |
| Mon, 8/30 | 4:30 | Practice Space Requests Due | N/A | 1035 Tully | <input type="checkbox"/> | _____ |
| Mon, 8/30 | 4:30 | Budget Requests Due | N/A | 1035 Tully | <input type="checkbox"/> | _____ |
| <hr/> | | | | | | |
| Tue, 8/31 | 4:00 | Budget Hearings | N/A | Leach Clsrm | <input type="checkbox"/> | _____ |
| Wed, 9/1 | 4:00 | Budget Hearings | N/A | Leach Clsrm | <input type="checkbox"/> | _____ |
| Wed, 9/1 | 4:30 | August Monthly Report Due | 10 | 1035 Tully | <input type="checkbox"/> | _____ |
| Thu, 9/2 | 5:30-7:30 | Sport Club Recruitment Night | 10 | Leach | <input type="checkbox"/> | _____ |
| Tue, 9/7 | 5:00 | Budget Deliberations | N/A | Leach Clsrm | <input type="checkbox"/> | _____ |
| Wed, 9/8 | 5:00 | Budget Deliberations (If Necessary) | N/A | Leach Clsrm | <input type="checkbox"/> | _____ |
| | | Fall Officer Training (Two officers must attend one session) | 20 | RSP TB | <input type="checkbox"/> | _____ |
| | | <i>Thursday, 9/9/2010, 7:00 PM</i> | | | | |
| | | <i>Sunday, 9/12/2010, 5:00 PM</i> | | | | |
| | | <i>Monday, 9/13/2010, 7:00 PM</i> | | | | |
| Tue, 9/14 | 4:30 | Sport Club Registration Forms Due | | 1035 Tully | | |
| | | <i>Sport Club Program Guidebook Agreement</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Club Roster</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Advisor Form</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Equipment Agreement Form</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Coach/Instructor Application</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Informed Consent Forms (Waivers)</i> | 10 | | <input type="checkbox"/> | _____ |
| | | <i>Constitution</i> | 10 | | <input type="checkbox"/> | _____ |
| Wed, 9/15 | 9:00 AM | First Expense Request Accepted | N/A | 1035 Tully | <input type="checkbox"/> | _____ |
| TBA | 5:00 | SAC Online Registration Deadline | | Online/SAC | <input type="checkbox"/> | _____ |
| | | *Advisor Agreement Form due to SAC - Print Online During Process | | | | |
| | | * <u>SAC</u> Registration Form due to SAC - Print Online During Process | | | | |
| <hr/> | | | | | | |
| Tue, 10/5 | 4:30 | SCP Meeting | 10 | RSP TB | <input type="checkbox"/> | _____ |
| Wed, 10/6 | 4:30 | September Monthly Report Due | 10 | 1035 Tully | <input type="checkbox"/> | _____ |
| <hr/> | | | | | | |
| Mon, 11/1 | 8:00 | Spring Event Request Priority Deadline | N/A | 1035 Tully | <input type="checkbox"/> | _____ |
| Tue, 11/2 | 4:30 | SCP Meeting | 10 | RSP TB | <input type="checkbox"/> | _____ |
| Wed, 11/3 | 4:30 | October Monthly Report Due | 10 | 1035 Tully | <input type="checkbox"/> | _____ |
| Tue, 11/30 | 4:30 | SCP Meeting | 10 | RSP TB | <input type="checkbox"/> | _____ |
| | | <i>*Active Web Site check for Fall</i> | 10 | | <input type="checkbox"/> | _____ |
| <hr/> | | | | | | |
| Wed, 12/1 | 4:30 | November Monthly Report Due | 10 | 1035 Tully | <input type="checkbox"/> | _____ |